

CALVER PARISH COUNCIL

Minutes of a Meeting of the Council held at the Village Hall, Calver on Thursday 15th March, 2018 at 7pm.

Present:

Councillors Jonathan Harris (Chairman), Derek Ballard, Beatrice Carman, Judith Canty, John Hearnshaw, Pat Howard and Ron Marshall.

Also in Attendance:

Simon Oldham (Clerk). No members of the public present.

Apologies:

Councillors Kath Potter (PDNPA), John Tibenham (DDDC Ward Member) and Jason Atkin (DCC).

2018.39 Declaration of Members Interests

There were no declarations of interest.

2018.40 To Consider Motions for the Variation of Business

There were no motions to vary the order of business.

2018.41 Public Speaking

Councillor John Hearnshaw reported that the fly-tipping incident on private land adjacent to the lay-by on the Calver to Hassop Road which he drew attention to at last months meeting had still to be cleared up and if anything appeared to have worsened. The Clerk advised that he had reported this to DCC and forwarded the details to Councillor Tibenham the DDDC Ward Member. The Clerk undertook to enquire further with DCC whether they had any knowledge of who the landowner was or whether they had any jurisdiction to act.

2018.42 Minutes of the Meeting – 13th February, 2018

RESOLVED that the minutes be signed as a correct record subject to revision to minute number 2018.24 “Announcements” to reflect the correct spelling of the reference to “Marlene” Denton.

2018.43 Chairman’s Announcements

The Chairman had no announcements to make.

2018.44 Review of the Snow Plan and activities undertaken during recent heavy snowfall during week commencing 26/2/18

RESOLVED that (1) the Snow Warden be thanked for his coordinated actions in tackling the heavy snowfall during the week commencing 26th February in very difficult circumstances; (2) to note that it was white grit that had been supplied by DCC and subsequently spread which was inevitably less visible and (2) in light of de-brief

discussions on the experiences during that week, the existing Snow Plan generally be deemed as continuing to be fit for purpose but be refined as follows:-

- Point 2 to delete reference to DCC Tertiary routes and be re-worded as “In conjunction with the Snow Plough contractor, coordinate clearance of the exits/entry routes into the Village via use of his snow plough, then apply salting to these locations with snow wardens own grit supply”
- Reference be added to reflect that “local residents have the ability to access grit from the grit bins located around the village and to spread as they see fit and to report to the Council (or Snow Warden) when the supplies in any particular bin are depleted and in need of replenishing”.

2018.45 Preparations for the Annual Parish Meeting 19/4/18 and publicity regarding a speaker from PDNPA

RESOLVED to note that (1) John Scott, PDNPA Director of Conservation and Planning had agreed to attend as the key note speaker; (2) that a publicity flyer be prepared by the Chairman drawing attention to the key note speaker and to include an explanation of the actions taken during the recent snowfall in accordance with the Snow Plan, for inclusion and delivery with the Peak Advertiser edition in early April and (3) that the Parish Council meeting on 19th April to precede the APM be brought forward to commence at 6pm.

2018.46 Parish Councillor vacancy – Timeline for co-opting

RESOLVED (1) to note that no by-election had been called and therefore the Parish Council were free to co-opt to the latest vacancy and (2) that approval be given to the recruitment timeline presented by the Clerk for the vacant position on the Council to be advertised tomorrow with a closing date of 6th April with a view to applicants being invited to the April Council meeting to speak for up to five minutes in support of their application.

2018.47 To determine a response to DCC re correspondence re previous application to register land at Main Street as a Town or Village Green

RESOLVED (1) to note the correspondence from DCC regarding the Parish Council's previous application dated 2005, to designate the area outside the Village Hall, known as the Brook as a Town and Village Green and (2) the Clerk be requested to respond advising that the Parish Council wished for the application to proceed.

2018.48 Publication of NALC's General Data Protection Regulation (GDPR) Toolkit – 1) to note the updated Audit of personal information held; 2) to note the completion of the Personal Data Audit Questionnaire and 3) to consider the actions required to comply with the new requirements

RESOLVED to note (1) the recently published NALC GDPR Toolkit; (2) the updated audit of personal information held by the Parish Council and Personal Data Audit Questionnaire documents prepared by the Clerk and (3) that in light of this, to note that the Clerk was in the process of preparing model template documentation including consent forms and privacy notices etc with a view to submission to the next meeting of the Council as a means of making progress towards meeting the Parish Council's obligations under the Act due to come into force on 25/5/18.

2018.49 Internal Auditor advice on Investment tax liability

RESOLVED to note the information and advice provided by the Parish Council Internal Auditor on the query posed in relation to the Parish Council's liability for income tax on its NS&I investment.

2018.50 Website and Publicity

RESOLVED (1) to note that the Clerk would publicise notice of the Parish Councillor vacancy on the website and in the Parish Council notice board tomorrow and **(2)** the reporting by Councillor Ron Marshall that the Craft Shop were prepared to consider a defibrillator installation on their side wall and this matter be scheduled for further consideration at the May meeting of the Council. In addition, it was agreed to consider the potential location for a notice board at the May Council meeting.

2018.51 DALC Circulars.

RESOLVED (1) to note that the Clerk had circulated Circular:-

1	DALC 4/2018	DALC Spring Seminar; New Training offering planned; GDPR; NALC Lobby; Keep Britain Tidy campaign; Census Survey of Parish and Town Councillors; National Agreement (Clerk Model Contract); Collaborative Working with a Principal Council; Consultation on Waste Crime; Consultation on implementing Geological Disposal; New Legal Briefings; Training in Leicestershire – Grants and Grant Funding
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(2) that the DALC Subscription for 2018/19 be renewed at the basic level in the sum of £205.66.

2018.52 Finance.

RESOLVED that **(1)** to note payment in respect of the following Accounts :-
Employee costs £249.88 February;
HMRC £57.80 re PAYE February;
Village Hall, Calver £15.00 re room hire February;
Mr M.Boyes £112.50 re Snow Warden duties;
Mr H. White £180.00 re snow ploughing/gritting deferred from last month;
E-ON £18.70 re electricity supply for Christmas tree lights and
DALC £205.66 re subscription renewal for 2018/19.

(2) Approval be given to the monthly financial report provided by the Clerk.

2018.53 Planning

There were no Planning application consultations.

2018.54 Representatives' Reports

RESOLVED to note:-

- (1) Burial Committee – to note that Councillor Pat Howard had circulated the minutes of the Burial Committee meeting held last week to the Clerk who agreed to relay the details to all Members of the Council.
- (2) Village Hall Committee – no recent meeting.
- (3) Footpaths Liaison – To note that Councillor Pat Howard had met with WB to appraise him of the footpaths numbers, their location and priorities for treatment and that he planned to commence work early in the new financial year.
- (4) Calver Weir – next meeting scheduled for next week.
- (5) Almshouse flat – Calver – to note that the flat had now become vacant and Members were asked to consider whether they knew anyone locally who may fit the criteria and be a suitable prospective tenant.

2018.55 Highways

Nothing to report.

2018.56 Outstanding Issues

None.

2018.57 Information Items/Correspondence

RESOLVED (1) to note that the Clerk had previously circulated :-

1	Boot & Shoemakers Event 14/4/18	Minutes of planning meeting 19/2/18
2	DDDC	Road closure consultation – Calver Gala 23/6/18
3	Land Maintenance Ltd	Introduction Letter
4	Derbyshire Police & Crime Commissioner	Visit to Calver 28/2/18
5	PDNPA	Parishes Bulletin 17 & scale of fees 2018
6	Shelter Maintenance Ltd	Price increase 1/4/18
7	PDNPA	Planning Training Sessions
8	DCC	Mobile library routes/times 23/4/18 – 13/7/18

(2) that the Clerk be asked to respond to DDDC in relation to item 2, advising that the Parish Council have no objections regarding the proposed road closure for the Calver Gala on 23/6/18.

2018.58 Date of Next Meeting – 6.00pm Thursday 19th April, 2018 to precede Annual Parish Meeting at 7.30pm